

The Charter Township of Bloomfield, MI

Job Description

Classification Title	Plumbing Inspector Part Time
Job Code	
FLSA Status	Non-Exempt
Pay Grade	PT 110

GENERAL SUMMARY

Inspects plumbing installation while in progress, and completion. Tests completed plumbing work to ensure the use of proper materials, quality of workmanship, and for compliance of code and ordinances adopted by Bloomfield Township.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

- Inspects the plumbing for Township homeowners and contractors who are installing and upgrading their plumbing systems.
- Performs plumbing plan reviews.
- Researches water and sewer connections.
- Ensures the Township has safe, potable drinking water by adhering to mandates set forth by the State of Michigan's Cross Connection Program.
- Performs other duties as required.

MINIMUM ENTRANCE QUALIFICATIONS

Education and Experience

- Associate's Degree or 2 Years of College from an accredited college with major course work in a related field
- 5 to 7 years' experience
- Any equivalent combination of training, education, and experience that provides the required skills, knowledge and abilities

Licenses or Certifications

ASSE 5000 certification, Master Plumbing license. State Registered Plumbing Inspector, State Registered Plan Reviewer

OTHER JOB REQUIREMENTS

None.

PREFERRED QUALIFICATIONS

None.

COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

Knowledge of:

- State of Michigan residential and commercial plumbing codes
- Water and sewer ordinances
- State of Michigan Cross-Connection Program
- English grammar, spelling, punctuation, and proper phone etiquette
- Modern office procedures, methods and computer equipment
- Relevant Bloomfield Township policies and procedures

Skill in:

- Use of relevant computer software as necessary
- Use of relevant hand tools as necessary

Ability to:

- Read and interpret blueprint renderings and plan reviews
- Communicate effectively orally and in writing
- Meet schedules and deadlines of the work

WORK ENVIRONMENT/CONDITIONS

The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment	Seldom or Never	Sometimes or Occasionally	Frequently or Often
Office or similar indoor environment		X	
Outdoor environment			X
Street environment (near moving traffic)	X		
Construction site			X
Confined space		X	
Vehicle			X
Warehouse environment	X		
Shop environment		X	
Exposures	Seldom or Never	Sometimes or Occasionally	Frequently or Often
Individuals who are rude or irate		X	
Individuals with known violent backgrounds	X		

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Extreme cold (<i>below 32 degrees</i>)		X	
Extreme heat (<i>above 100 degrees</i>)	X		
Communicable diseases	X		
Moving mechanical parts	X		
Fumes or airborne particles			X
Toxic or caustic chemicals or substances		X	
Loud noises (<i>85+ decibels</i>)		X	

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Heavy Work - Exerting up to 100 pounds of force occasionally, up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.

Date created:	10/04/2023
Dates revised:	