



Bloomfield Township Planning Division
P.O. Box 489 4200 Telegraph Road
Bloomfield Hills, MI 48303-0489
Phone (248) 433-7795 ■ Fax: 433-7729
Website: <http://www.bloomfieldtp.org>

SPECIAL USE PERMIT APPLICATION Day Care Facilities

REQUIRED APPLICATION INFORMATION

A. Signed and completed application

B. Based on the proposed use, eight (8) copies of the sight plan and additional required information:

Site plan showing:

1. Existing conditions, property lines, building dimensions, setbacks, fencing and on-site parking spaces.
2. Colored site photos adequately indicating the subject site and/or area of request.
3. State license
4. Such other information as may be required by the Design Review Board to permit reasonable consideration of the application.

C. Application fee

GENERAL INFORMATION

Type of facility _____

Property or business name _____

Project address or location _____

Zone district(s) _____

SPECIAL USE PERMIT APPLICATION - 2

Note: The person listed below as "Contact Person" will be contacted to attend meetings, answer questions regarding this application, provide additional information when necessary, and will receive a copy of all relevant staff and consultant reports, if applicable.

Applicant

Name _____ email _____

Business name and address _____

City _____ State _____ Zip code _____

Phone numbers (o) _____ (f) _____

Property owner(s)

Name _____ email _____

Business name and address _____

City _____ State _____ Zip code _____

Phone numbers (o) _____ (f) _____

Contact person ☐ architect ☐ contractor ☐ attorney ☐ other _____

Name _____ email _____

Business name and address _____

City _____ State _____ Zip code _____

Phone numbers (o) _____ (f) _____

Please provide the following information as applicable to the subject property and request.

1. License information: ☐ Full ☐ Temporary

a. expiration date: _____

b. maximum number of children allowed under the license: _____

22. How long have you been a licensed child care provider? _____

33. Number of adults you employ: _____

4. Who resides at this home: _____

5. Hours of operation: _____

6. Verification of no signage advertising day care on site: _____

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Applicant Signature

By signing this application, the project property owner, applicant, and contact person are indicating that all information contained in this application, all accompanying plans, and all attachments are complete and accurate to the best of his or her knowledge. This application is not valid unless signed by the property owner. An application fee is required at time of application in accordance with the fee schedule as adopted by the Board of Trustees.

I hereby authorize the employees and representatives of Bloomfield Township to enter and conduct an investigation of the above referenced property.

Signature(s) of Property Owner	Date
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Print Name(s) of Property Owner	Date
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Signature of Applicant	Print Name of Applicant	Date
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Signature of Contact Person	Print Name of Contact Person	Date
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Office Use Only

Date filed _____ Application accepted by _____

Fee paid _____ Receipt number _____



Bloomfield Township

Schedule of Planning Fees

4200 Telegraph Road P.O. Box 489 Bloomfield Township, MI 48303-0489

(248) 433-7795

Effective date: July 1, 2021

Request	Fee
Site Plan Review	
Non Residential	\$1,860 + \$10/1,000 gross bldg. sq. ft.
Residential	\$ 2,050 + \$25 per unit
Rezoning/Zoning Ordinance Amendment	\$1,500
(Site Plan Review, Rezoning, & Zoning Ordinance Amendment includes the following: \$50 Ordinance, \$127 Clerk, \$85 Fire, and \$285 Engineering/commercial or \$475 Engineering/residential fees)	
Design Review Board	
Design/Site Improvements/Sign	\$250+ \$50 Ordinance fee
Special Use Permit	\$200+ \$50 Ordinance fee
Special Event (DRB review)	\$250+ \$50 Ordinance fee
Plus \$95.00 Engineering Review (if applicable)	
Plus \$85.00 Fire Review (if applicable)	
Special Event (reoccurring)	\$200
Subdivision (Plat) Review	\$2,050 + \$25/per lot
(Includes \$475 Engineering, \$127 Clerk, \$85 Fire and \$50 Ordinance fees)	
Special Land Use	\$1,570
(Includes \$127 Clerk, \$85 Fire and \$50 Ordinance fees)	
Lot Split	\$1,350
Lot Line Adjustment	\$250/per lot
(Lot Split and Lot Line Adjustment includes \$95 Engineering, \$127 Clerk, and \$85 Fire fees)	
Zoning Board of Appeals (each application fee includes \$125 Ordinance fee)	
Residential	
Variance Request	\$325 or After the fact \$650
Permission Request	\$225 or \$450 per accessory structure after the fact
Commercial	
Variance Request	\$500 or After the fact \$1,000
Permission Request	\$500 or \$1,000 per accessory structure after the fact
Plus \$95.00 Engineering review (if applicable)	

Wireless Communication Facility	\$1,430
(Includes \$285 Engineering, \$85 Fire and \$127 Clerk fees)	
Zoning Compliance Letter	\$75
Online application fee	\$2

1. Revised submittals for review shall be half the initial fee for each occurrence.
2. Consulting Review Fees – The applicant shall be responsible for any costs incurred by consultants, including but not limited to traffic and environmental, contracted by the Township to review the proposed site plan as determined by the Department pursuant to Chapter 2, Article V, Division 2, Section 2-111- 2-117.
3. Site plan fees submitted for Planning Commission review includes an initial review by the Design Review Board.
4. Other Township Department Review Fees – The applicant shall be responsible for additional review fees from Township Departments/Divisions, including but not limited to Engineering and Environmental Services, Fire, Public Services, Building or Ordinance, if applicable, as adopted by the Township Board.